

**CITY OF LAKEWAY CITY BUILDING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**Thursday, January 14, 2021, 9:00 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**  
**VIA VIDEOCONFERENCE**

This meeting of the City Building Commission was conducted via videoconference, pursuant to Governor Abbott's Temporary Suspension of Open Meetings Laws issued on March 16, 2020.

There was no in-person attendance at this meeting. Citizen Participation on posted agenda items occurred via video call or telephone.

- 1. Establish Quorum and Call to Order – Present via videoconference.** Commission members Present: Bob Berry, Karen Vaughan, Bob Knaus and Acting Chairman Dave DeOme.

Also present via videoconference: City Council Representative, Gretchen Vance.

- 2. Citizens Participation for items not on this agenda** – No one spoke
- 3. Citizens Participation for the consent agenda** – No one spoke.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4. Approval of Minutes:** Regular City Building Commission Meeting, December 10, 2020.
  - Determination: **Motion to approve minutes** as written **made by Commissioner Bob Berry. The motion was seconded by Commissioner Bob Knaus. The motion carried by a vote of 4-0.**

**END CONSENT AGENDA**

- 5. View Blocking Determination: 103 Firebird Cove.** Consider a request from Tom Woodruff, the agent for the owner of the property located at 103 Firebird Cove (Edgewater Section 2, Lot 2), for a view blocking determination for a new home.
  - Citizen participation/public hearing – No one spoke.
  - Commission discussion – Applicant, Tom Woodruff joined the meeting via video call.
  - Commission action – **Commissioner Bob Berry moved that view blocking was not an issue** and therefore the requested height of 11 feet, 8 inches above the top of the concrete pad at the electric meter box located at the front of the property between lots 1 and 2 (13 feet, 8 inches above highest natural grade under slab) was approved. **Commission member Karen Vaughan seconded the motion. By a vote of 4-0, the motion carried.**
- 6. Variance: 15085 Dorothy Drive.** Consider a request from Castlerock Communities LP, the agents for the owner of the property located at 15085 Dorothy Drive, (Cardinal Hills, Unit 5, Lot 125) for a variance of the Lakeway Code of Ordinances pertaining to structures in building setbacks.
  - Citizen participation/public hearing – No one spoke.
  - Commission discussion – Applicant's Representative, Mark Richards joined the meeting via telephone.
  - Commission action – **Commissioner Bob Knaus moved to approve the variance** to allow a portion of the home and roof overhang to encroach approximately 3 feet, 2¾ inches into the

25 foot building setback fronting Barrie Drive. **Commission member Bob Berry seconded the motion. By a vote of 4-0, the motion carried.**

**7. Adjourn.**

- A motion was made by **Commissioner Bob Berry to adjourn the meeting. Commissioner Karen Vaughan seconded the motion. By a vote of 4-0, the motion carried.**
- Acting Chairman Dave DeOme adjourned the meeting at 9:26 am.

Minutes approved on February 11, 2021, by a vote of 6-0.

  
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Sally Buckovinsky, Senior Plans Examiner, BDS